

June 2019

# Planning Performance Framework

2018/19



North Ayrshire Council  
Comhairle Siorrachd Air a Tuath



## Contents

Page 2	<b>Highlights</b>
Page 3	<b>Introducing...</b> <ul style="list-style-type: none"><li>...North Ayrshire Council Planning Service</li><li>...The Planning Performance Framework</li><li>...Scottish Government Feedback 2017/18</li></ul>
Page 5	<b>Part 1 – Demonstrating a high-quality planning service</b> <ul style="list-style-type: none"><li>Quality of Outcomes</li><li>Quality of Service and Engagement</li><li>Governance</li><li>Culture of Continuous Improvement</li></ul>
Page 21	<b>Part 2 – Performance Update</b> (including National Headline Indicators & Official Statistics) <ul style="list-style-type: none"><li>Development Management</li><li>Enforcement</li><li>Development Planning</li><li>Development Land</li></ul>
Page 31	<b>Part 3 – Service Improvements</b>
Page 32	<b>Workforce information</b>
Page 32	<b>Planning Committee Information</b>
Page 37	<b>Appendix A – Supporting Evidence</b>
Page 38	<b>Appendix B – Corporate Structure</b>

## Highlights



**Local Authority Team  
of the Year finalist,  
RTPI Awards for  
Planning Excellence**



**Further reduction  
in Householder  
application  
determination  
timescales**

**4.7 > 4.3 weeks**



**Proposed LDP2  
approved, published  
for representations  
and submitted to  
Scottish Ministers in  
just 5 months**

**Stimulating the  
Housing Market in  
North Ayrshire  
through  
collaboration with  
the housing  
building industry**



## Introducing...

### North Ayrshire Council Planning Service

North Ayrshire's Planning Service is committed to ongoing service transformation and improvement and investment in staff to create an efficient, effective and innovative service which delivers measurably leading practice in Scotland. Our consistent high performance comes in the context of the staffing complement within the service being amongst the lowest in Scotland.

The true value of the impact of Planning Services is not only measured in speed and efficiency of processes but also the substantive impact of outcomes. We can lay claim to developing and implementing transformational solutions to achieve better outcomes for people and places, within a constrained resourcing environment. This has led to nationally leading practice for the integration of statutory planning processes with community empowerment agenda to ensure that planning outcomes have a truly democratic footing whereby community influence in the plan-making process is tangible and transparent; and the process is inclusive through the geography of the region.

The Planning Service has acted as a stimulant to a sluggish housing market, to prime private sector interest, and, in doing so, ensured the Council is the first in Scotland to secure consecutive undisputed housing land audits, housing strategy and land supply target and site selection process that have been commended by the industry body, Homes for Scotland. This has relied on embedding market intelligence and

collaboration and partnership with industry to transform what is typically an adversarial and resource intensive process to a position where planning authority and housing industry both align on the right strategic approach to stimulating housing. This, in turn, brings greater confidence to communities over development expectations and meets community planning priorities to grow the region's population.

The Council offers the most efficient development management service in Scotland and can claim to have the fastest determination timescales on a consistent basis. It also continues to play a crucial facilitation role in delivering a number of significant transformational public-sector capital projects, by aligning a multi-disciplinary approach around quality placemaking, and delivering the planning stage with maximum efficiency.

Ahead of us, the **Ayrshire Growth Deal**, agreed in March 2019, will be transformational for the regional economy. With a value of over £250 million, investment will help drive economic development across

Ayrshire, boosting jobs, creating opportunity and encouraging further inward investment in addition to being the catalyst for regeneration.

The role of the Planning Service in the implementation of the Ayrshire Growth Deal projects in North Ayrshire and wider growth and investment opportunities will be vital in achieving good placemaking and positive outcomes for our communities.



## Planning Performance Framework

The planning performance framework was introduced by planning authorities in 2012. Developed by Heads of Planning Scotland and supported by the Scottish Government the framework captures key elements of a high-performing planning service, such as:

- speed of decision-making;
- certainty of timescales, process and advice;
- delivery of good quality development;
- an overall 'open for business' attitude.

The framework gives a balanced measurement of the overall quality of the planning service and contributes towards driving a culture of continuous improvement.

All planning authorities, strategic development plan authorities and seven key agencies prepare a Planning Performance Framework (PPF) report on an annual basis and receive feedback from the Scottish Government. PPF reports contain both qualitative and quantitative elements of performance and set out proposals for service improvement. They also report on a set of Performance Markers which were agreed by the High-Level Group on Planning Performance in 2013.

<sup>1</sup> The remit of the High-Level Group on Planning Performance includes supporting improved planning performance and linking performance with planning fees. The Scottish Government and the Convention of Scottish Local Authorities (COSLA) co-chair the group with the remaining members comprising: Heads of Planning Scotland; the Society of Local Authority Chief Executives; the Society of Lawyers and Administrators in Scotland and the Royal Town Planning Institute.

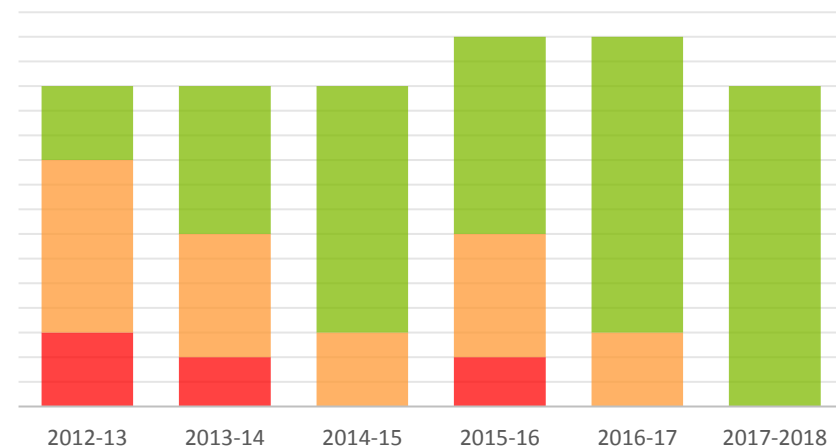
## Scottish Government Feedback 2017/18

North Ayrshire Council's seventh Planning Performance Framework Report, covering the period April 2017 to March 2018, was submitted to Scottish Ministers in July 2018. In January 2019, the Minister for Local Government and Housing provided feedback on the report based around the 15 performance markers agreed by the High-Level Group on Planning Performance. Red, Amber or Green ratings were awarded based on the evidence provided, giving an indication of performance and the priority areas for improvement action.

The graphic below illustrates that, for 2017/18, the Scottish Government rated us **green** against **all 13 performance markers** applicable during the monitoring year. This represents a continuation in the improvement of our overall markings over that past six years.

Part 2 of this Planning Performance Framework Annual Report details the rating given for each performance marker; the feedback received from the Scottish Government; and a summary analysis of how the Council is performing 12 months on.

► Scottish Government Feedback: <https://tinyurl.com/yy6j8ng8>



## Part 1 – Demonstrating a high-quality planning service

The Planning Performance Framework Annual Report aims to provide both quantitative and qualitative evidence to illustrate the performance of the Planning Service over the past 12 months, with a focus on our improvement journey.

Part 1 of the Planning Performance Framework Annual Report seeks to document the qualitative story of the past year's performance, supported by case studies.

The narrative is structured around the following four themes:

**A: Quality of Outcomes** – Demonstrating the added value delivered by planning;

**B: Quality of Service and Engagement** – Demonstrating positive actions to support sustainable economic growth, initiatives to work consistently with stakeholders and deliver a positive customer experience;

**C: Governance** – illustrating how structures and processes are proportionate, effective and fit for purpose;

**D: Culture of Continuous Engagement** – improvements and changes in the last 12 months.

### A. Quality of Outcomes

#### A1. Case Study: Housing development in Seamill

**Collaboration between planning and transportation officers and developer Hope Homes has put placemaking at the centre of a development of 124 new homes at Seamill, West Kilbride**

Extensive pre-application discussions were carried out with the developer, both prior to submission of the application in principle in 2016, and for each subsequent detailed application. The site was identified at an early stage as a key site on the entrance to West Kilbride, with need for appropriate design. A key consideration was also to ensure the placemaking concept was integrated from the outset, particularly important given the developer's intention to phase the development.

The use of processing agreements has seen the timeous determination of a number of MSC and further applications throughout 2017, 2018 and 2019, with the site now under construction.

Planning and transportation officers worked through a number of various layouts with Hope Homes, taking into account the location of the site, the



proximity of a trunk road and the existing one and a half storey houses adjacent. Influence was taken from historic development within the area – in particular West Kilbride town centre – with a view to creating a



‘Place.’ A village green forms part of the first phase of the development, with a variety of one, two and two-and-a-half storey house types. The mix of house types has created interest with the larger house types positioned to produce focal points through the site. Traditional materials and detailing have also been used throughout the site to further enhance the coherent design and sense of place.



A design brief and masterplan provide continuity throughout the development phases, which will include 31 affordable housing units to be taken into ownership by the Council. The development has created a strong entrance to West Kilbride, complementing the existing settlement.

It links to the main road, transport nodes and the town centre, whilst also creating a neighbourhood of its own.

“We would like to acknowledge North Ayrshire Council Planning Department for their efforts in determining this planning application.

We would note that the culture of positive engagement with ourselves and Hope Homes throughout the application process has led to a design solution which we are very proud of and we are excited at the prospect of seeing this phase being developed out to enhance the overall masterplan”.

Steven Denham – Managing Director, Denham / Benn

The development will contribute to North Ayrshire’s commitment to deliver a mix of quality homes, in terms of size and tenure, throughout its area and meeting housing supply targets, including affordable housing provided through Council tenure houses. It has also been successful in generating interest from other house builders in what was a low performing market area.

The development also helps underpin the Council’s efforts to ensure a high level of design and placemaking in all development.

<b>Case Study</b>	<b>A1. Housing development, Seamill</b>					
<b>Themes</b>	<b>A: Quality of outcomes</b>			<b>B: Quality of services and engagement</b>		
<b>Performance Markers</b>	<b>1</b>	<b>2</b>	<b>3</b>			
<b>Key Areas of Work</b>	Placemaking / Design					
<b>Stakeholders</b>	Local Developers / Authority Planning Staff					
<b>Project Lead</b>	Iain Davies					





## A2. Case Study: Mineral workings restoration, Dalry

The restoration of over 12 hectares of abandoned mineral workings has been achieved over an 18-month period by working in close partnership with Farrans Roadbridge JV, contractors appointed to construct the A737 Dalry Bypass, and SEPA. This work has directly improved environmental quality and amenity, bringing land back into productive agricultural use.

The A737 Dalry Bypass is a major road infrastructure project for North Ayrshire which, when complete, will encourage improved economic and employment opportunities through better journey time reliability for motorists and businesses along the length of the A737 and improved safety for both rural road users and communities by separating local and strategic traffic.

Although the design of the bypass was intended to utilise as much 'cut and fill' as possible along the route of the new road, the contractor identified the need for some surplus soil and rock material to be removed for re-use elsewhere. One of the aims of the Planning Services is to tackle the legacy of vacant and derelict land in North Ayrshire, many of which involve former mineral workings in rural or urban fringe locations. Four such sites around Dalry were identified on a collaborative basis by the Planning Officer and bypass contractors Farrans Roadbridge JV at the outset of pre-application discussions, each with the potential to be restored with surplus excavated soils from the bypass.

One of the sites, **Lambridden Bing**, was a long-standing abandoned coal bing to the east of Dalry. Extraction of the mineral (blaes) had taken place on a piecemeal basis for decades and finally abandoned in 2009 following the collapse of Central Scotland's brickmaking industry. This left a significant scar on the rural landscape and, with no bond or similar mechanism in place, no prospect of restoration.



A planning application for land engineering operations to enable the restoration of the coal bing for use as grazing land was submitted in January 2018 and determined by the Council in February 2018. SEPA granted an exemption for the importation of the surplus rock and soils, meaning that landfill tax was not levied on the project. Crucially, this made the development viable. The result was the full restoration of 4.29 hectares of previously derelict land for productive agricultural use by the end of 2018.



At another site, **Carsehead Brickworks**, were the remains of an abandoned 20<sup>th</sup> century brickworks. The land had, in places, naturally regenerated with gorse and hawthorn. However, the ground cover concealed several deep pools and spoil heaps. Invasive alien plant species such as Japanese Knotweed and Himalayan Balsam had colonised parts of the land. The ground was significantly compromised for agricultural purposes other than for rough grazing.

Following the submission of a planning application in August 2018, a decision was taken by Planning in September 2018 to enable the restoration of the 6-hectare site in a similar manner to Lambridden. Restoration works are now nearing completion. Carsehead is a visually prominent site on the edge of Dalry. Its restoration will improve the setting of the settlement on the road approach from the east and from the Glasgow – Ayr railway.

Two further sites in the Dalry area have also benefitted in this way: a former sandstone quarry bowl (1ha) and an area of seasonally waterlogged land where a coal bing had, at some point, been removed below the original ground level without any restoration (1.25ha). Both areas have now been infilled to facilitate an expansion of the adjacent agricultural land. Planning Services granted permission in all four cases within 4 – 6 weeks of application registrations.

The availability of a large quantity of suitable fill material from a major civil engineering project has provided an opportunity to tackle significant areas of derelict land in a cost effective and efficient manner. In doing so, thousands of cubic tonnes of rock and soil were diverted from landfill.

Case Study	A2. Land Restoration, Dalry					
Themes	A: Quality of outcomes			B: Quality of services and engagement		
Performance Markers	1	2	3			
Key Areas of Work	Environment / Greenspace					
Stakeholders	Key Agencies / Authority Planning Staff					
Project Lead	Anthony Hume					





## B. Quality of Service and Engagement

### B1. Homes for Scotland Engagement

**We have worked closely with industry body Homes for Scotland to stimulate the housing market in North Ayrshire.**

Since the recession, North Ayrshire has faced significant challenges in recovering private sector levels of housing delivery. The Council's Local Development Plan [LDP] (2014) was produced as a response to those circumstances, allocating a significant amount of new land for housing to stimulate market demand. At the start of the preparation of the second LDP there had been little success in the allocated sites and the Council had a significant volume of housing land but continued suppression of delivery.

At the same time, assessment of future needs and demands was, using Government methodology, showing almost zero need for new houses over the Plan period. This conflicts with the Council and community planning partnership ambition for population growth.

To respond to this scenario, the Council proactively worked with the development industry, through Homes for Scotland (HFS), to take an approach that jointly looked to stimulate the housing market. It was clear that a vast amount of land was not required; but that given the lack of presence and quality sites that were readily available for volume builders, that a small allocation of proven effective sites, which were backed by builders with a track record, may have a transformational impact on the housing sector by stimulating demand and demonstrating that land values and sales rates in the region could prove viable, and thereby promote other interests.

The collaboration included jointly refreshing housing land audit, to truly understand the scale of the land supply that could be realistically considered deliverable. The input of HFS and a range of volume builders was undertaken on the basis of capturing market intelligence rather rigid defence of historic allocations. At the same time a wider strategic market analysis picture was developed between the authority and industry to understand the relative marketability of towns and the capacity for building they had. This informed site selection. Site selection itself was overhauled to be focussed on deliverable sites being brought forward, and promoted sites that failed to demonstrate deliverability were not taken forward. This left only sites with a clear delivery programme and site details; and the Council worked with viable sites to ensure they could meet the strategy needs.

The LDP and allocations were approved by Council in April 2018. Objections were a quarter of those received for the predecessor; and crucially there was full industry support for the approach, which will significantly reduce the examination process for the LDP. Two of the developments are currently also preparing their pre-application processes, to be able to seek permission imminently.

<b>Case Study</b>	<b>B1. Homes for Scotland Collaboration</b>				
<b>Themes</b>	<b>B: Quality of services and engagement</b>				
<b>Performance Markers</b>	<b>10</b>				
<b>Key Areas of Work</b>	Housing Supply / Collaborative Working				
<b>Stakeholders</b>	Key Agencies / Authority Planning Staff				
<b>Project Lead</b>	Neale McIlvanney				





**Joe Larner, Senior Planning Advisor at Homes for Scotland, has provided his perspective on the approach:**

*“Over the past two years Homes for Scotland has developed a strong, collaborative working relationship with officers. This has evolved from existing work on the housing land audit into providing detailed market commentary through workshops with officers and most recently writing in support of the North Ayrshire Proposed LDP.*

*Central to discussions has been a shared interest in ensuring the delivery of homes is increased. This has many significant benefits, increasing choice in the housing market, creating more jobs for sub-contractors and in the wider supply chain, helping to prevent population decline and sustaining existing facilities and businesses.*



*To assist in assessing deliverability our members produced a marketability matrix setting out the strength of market interest (rated 1(most) – 5 (least)) in different settlements. This helped to inform the preparation of the Proposed Local Development Plan. Subsequent to this we have written in support of the LDP, considered revisions to the matrix, held further productive meetings with officers on the 2018 housing land audit and discussed options for increasing the number of smaller home builders active in the authority.*

*Homes for Scotland is pleased to see that this work on deliverability with officers has informed the emerging LDP which proposes to allocate several new sites with proven homebuilder interest. We believe this focus on deliverability from the outset will result in housing allocations which have a greater chance of being realised. In this regard we are encouraged to see that housing delivery has increased recently with several significant planning applications also being progressed.*

*The collegiate approach taken by the Council and willingness to meet with our members and discuss the issues affecting delivery in detail has been crucial in the success of this work to date. At a time when the Scottish Government is looking at ways to ensure planning policy teams can focus more on the delivery of plans we consider the work we’ve done together provides an excellent example to build on in the future. Both the enshrining of deliverability as a key consideration at the plan making stage and the strong partnership working we have demonstrated represent an approach which we hope to continue to further build on with North Ayrshire and replicate elsewhere.*

*We commend the officers on the work done to date on the Plan and look forward to a continued strong working relationship as the plan is adopted and the focus moves to delivery”.*

## B2. Case study: Aligning statutory consents – Ardagh Glass

**Front-loading the application process for both planning permission and a building warrant allowed a major local employer to quickly start work on a new warehouse.**

Ardagh Glass is a major manufacturer in the region and is one of North Ayrshire's largest employers. The company has a long association with Irvine, having previously traded as Rockware Glass and produce glass bottles for the drinks industry.

Historically, locally quarried sand was the main element used in production. In more recent years, a shift has taken place to use recycled glass in the manufacturing process. As a result, Ardagh Glass required additional warehouse space at their Irvine site to store empty glass containers and pallets on site, enabling them to reduce costs associated with outsourcing a significant proportion of its handling, storage and distribution and remain competitive.

A pre-application discussion and site visit took place with Ardagh Glass, Planning Services and Building Standards during May 2018. The meeting identified all relevant regulatory issues and agreement was reached on the scope and content of both the planning application and the building warrant application. To minimise the need for pre-commencement planning conditions, it was agreed that all relevant information would be submitted within the application.

The discussion concluded by reaching agreement on the timescales for processing the applications, set out in a processing agreement.

Whilst this agreement was not a guarantee of gaining consent, the development plan policy for the area clearly favoured proposals from business and industry given the industrial allocation of the land. Consideration was also given to reducing the impacts on a nearby residential area by ensuring that any noisy activities at the warehouse took place on the side of the building facing into the factory. The design ensured that all access doors and service roads were opposite the site boundary closest to the nearest housing, some 40m away, with the 10m high warehouse acting as an acoustic barrier.

Ardagh Glass submitted their planning application and stage 1 building warrant application during March 2019. A decision was taken to grant the planning application under delegated powers in April 2019. The stage 1 building warrant was also granted at the same time.



Work to commence the development got underway the following day. Planning Services worked closely with colleagues in Building Standards to ensure a smooth passage through the statutory consent process. Positive feedback was received from Ardagh Glass.

This example highlights that Planning Services understands the need for considering closely the needs of business and industry in North Ayrshire, reaching decisions efficiently and proportionately. Planning Services also acts to ensure adequate protection of local amenity, particularly in relation to new development at older industrial sites that are near residential areas.

► 19/00161/PP



### B3. Proposed Plan Engagement

**The main focus of the Development Plans team this year has been progressing North Ayrshire Council's second Local Development Plan. The Proposed Plan was approved by the Local Development Plan committee on 17 May 2018 and, in collaboration with the Council's community planning team, a series of drop-in roadshows organised.**

The team were keen that the Proposed Plan reached as many members of the community as possible. During May and June 2018, we hosted drop in events throughout North Ayrshire to promote the consultation and answer any questions the public may have had.

In preparing to hold meetings at convenient times and locations, we considered past experience during the Main Issues Report, with respect to attendance levels and feedback about times and locations. We drafted an initial programme and – via the community planning service – received feedback from community councils resulting in a number of changes to the programme to avoid unsuitable dates and venues.

Changes to the programme included the time, date and duration of the event at West Kilbride (where two housing developments are being proposed); a different date for the event in Millport; a different venue (nearer to a proposed housing development) in Kilwinning; as well as additional events at Stevenston and Dalry.

During the events themselves, posters and flyers were created in order to be able to reach a range of residents and interested parties from a variety of backgrounds. The flyers were particularly popular with those attending the events as they had some summary information and how to submit a representation to the Proposed Plan.

Our events were supported by colleagues from development management and community planning. In addition, where additional

housing sites were proposed, we sought to involve developers at the events. It is integral to the strategy of the LDP2 that the additional housing sites identified are deliverable; by inviting housebuilders to our roadshow events they were able to provide more clarity on the development sites, including about timescales for construction, that the Council may have otherwise been able to offer.



On the whole, it is felt that the consultation was a successful: knowledge of the Proposed Plan was undoubtedly increased within the communities and led to a number of representations being submitted through proper channels, assisting in the next stage of the process.

- ▶ see following page for a series of tweets about the consultation
- ▶ see p.26 for more details on Local Development Plan 2.

**North Ayrshire business** @NAYSHIRE\_BIZ · May 2  
News: Consultation to begin on @North\_Ayrshire #LocalDevelopmentPla...  
[tinyurl.com/y9wzjuvo](https://tinyurl.com/y9wzjuvo)

**Audrey Sutton** @audreynolan · May 15  
Community and spatial planning together - we're trying hard to get better at this  
@North\_Ayrshire @iamneale @elaineyoungnhs1 @MornaMargaret  
@jimplanner22 @JimMchargj @armourannie

**Jim mcharg** @JimMchargj · May 16  
Replying to @iamneale @North\_Ayrshire and 2 others  
Lots of interesting discussion at the LDP consultation tonight which will help shape the plan. Thanks to all our residents who came along we really appreciate your views.

Neale McIlvanney Retweeted  
**Joanna Glacken** @joannaglacken · May 18  
Busy week ahead next week. Looking forward to hearing local views.

**North Ayrshire** @North\_Ayrshire  
Our community consultation events are well underway. Next week we'll be in Ormidale Pavillion, Arran on Tuesday, The Portal, Irvine on Wednesday and West Kilbride Village Hall on Thursday For a full list of dates visit ...

Neale McIlvanney Retweeted  
**Cllr Joy Brahim** @JoyOfTheSNP · May 21  
Was asked again for the #WestKilbride date for the LDP2 roadshow. It's 24 May from 15:00-20:00 at the Village Hall.  
  
#Dalry 12 June from 18:00 - 20:00 at #Rosearden.  
  
30 May from 18:00 - 20:30 at #Bridgend Kilbirnie.  
  
[north-ayrshire.gov.uk/planning-and-b...](https://north-ayrshire.gov.uk/planning-and-b...)

Neale McIlvanney Retweeted  
**North Ayrshire** @North\_Ayrshire · May 29  
We're out and about this week in our local communities for our consultation events about our Local Development Plan. Tonight we'll be at Kilwinning Bowling Club from 6pm -8pm Full list of dates: [north-ayrshire.gov.uk/news/Consultat...](https://north-ayrshire.gov.uk/news/Consultat...)

**Kilwinning Community Council** @KilwinningCC · May 29  
A reminder this event is tonight.  
  
This is your chance to have your say on the next 5 years worth of planned development in Kilwinning  
  
Kilwinning Bowling Club 6-8pm

**Proposed Local**

**Jim** @jimplanner22 · May 29  
Good attendance at Kilwinning for the Community engagement on the Prop. Local Development Plan

**Neale McIlvanney** @iamneale · May 29  
Thanks to all attendees for useful feedback. Thanks also to @LesleyMcVeigh @TaylorWimpey (and team) for supporting LDP consultation and providing additional information.

**About Taylor Wimpey**  
Information about our company, who we are and what we do

**Welcome**  
Thank you for coming today

**Working on site**  
Building the future of our communities

**Taylor Wimpey**  
Thank you for attending today's event regarding our development proposals for Woodburn, Kilwinning

**Taylor Wimpey in your Area**  
Information about your local Taylor Wimpey office

**Number of jobs created**  
268

**Number of jobs created**  
584



## C. Governance

### C1. Developing a new school and respite and residential facility

#### **The service has taken a leading role in planning for a new facility for children and young people with additional support needs (ASN).**

North Ayrshire Council has ambitious plans for improved learning outcomes. Having developed numerous new mainstream schools over recent years, a review of the ASN estate was undertaken. Although education policy nationally seeks to include most children within mainstream settings, North Ayrshire Council recognised the growing need for a high quality ASN school not simply to replace its outdated schools, but also to reflect the relationship between education, health and social care.

North Ayrshire Council's Education and Skills Service and the Health and Social Care Partnership proposed a new development where specialist residential and respite accommodation dedicated to the care needs of children and young people with ASN would be co-located alongside a new ASN school, replacing four existing schools in North Ayrshire.

Site selection was undertaken by a cross-service working party at the pre-planning stage, evaluating over 15 locations for the new facility. The selection criteria required a site close to a secondary school and a town centre and large enough to accommodate both the school and respite and residential facility.

The chosen site was adjacent Auchenharvie High School in Stevenston on an area of public open space laid out as football pitches. The Council, in collaboration with SportScotland, wanted to compensate for the loss of existing grass pitches by providing improved all-weather outdoor sports pitches suitable for community and educational use.

The site raised significant opposition from local individuals and the community council, with many of the concerns stemming from the loss of open space, and from the access arrangements. As a result, public engagement was crucial to the success of the proposal.



As the application was made by the Council, with the Council also being the decision maker, it was imperative that local people had confidence in the planning process. From the outset, Planning Services established its role as an independent assessor of the proposal. This allayed suspicions that the Council would operate as a 'closed shop.'

Planning Services successfully secured a number of important changes to the proposal and ensured that the views of objectors were listened to and acted upon. These included the separation of the access and egress routes to the residential care home element of the development within the site. The proposal originally sought to access the care home through an existing housing estate (a cul-de-sac), which would have resulted in an additional 200 vehicle movements per day. The amendment secured by Planning Services involved re-routing the access and egress routes serving the care home onto an adjacent main road. This means that no additional vehicular traffic would have to travel through the existing housing estate in order to reach the new development, a decision which was welcomed by the affected residents and local councillors. Footpath links were also adjusted accordingly.

The application was considered by full Council due to being contrary to the development plan after a hearing session to enable opponents and supporters of the proposal to be heard by the elected members. The decision to grant the application by the full Council was then referred to the Scottish Government, who assessed the case and returned the matter to the local authority.

► 18/00882/PPM

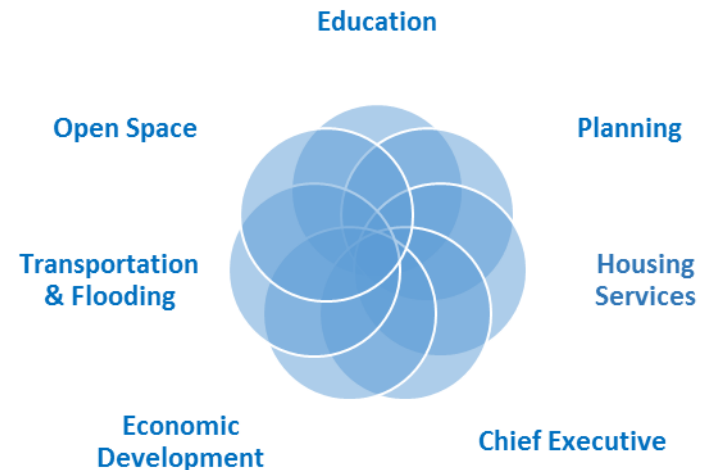


For the first time at North Ayrshire Council, the Council meeting considering this application was broadcast online. This webcast allowed greater transparency of the decision-making process. We will consider increasing the use of webcasts in the future.

► [https://north-ayrshire.public-i.tv/core/portal/webcast\\_interactive/404674](https://north-ayrshire.public-i.tv/core/portal/webcast_interactive/404674)

## C2. Delivering Development Group – Update

Last year, we reported on the establishment of a group within the Council to ensure that the impact of development programmes, including those arising through LDP2, are considered as part of a corporate approach to understanding and managing the impact of development on physical and community infrastructure. The group reports to Council's Extended Leadership Team and Capital Planning Group to ensure that the cost implications of new development are understood.



The group has been successful in supporting capital plan projects for new schools in Kilbirnie and Ardrossan and, following the submission of the Proposed LDP to Scottish Minister for Examination, the focus of the group has shifted to looking at a qualitative and quantitative review of how the development programme for new housing – as monitored through the annual Housing Land Audit - is affected by annual updates to the Strategic Housing Investment Programme; and how this, combined, influences estate planning for schools in the Irvine catchment.



Irvine has faced pressures in recent years for various reasons, and the causes of those capacity issues have been factored into capital decisions for new schools and housing growth. However, now that a new school has been funded to support housing development at Montgomerie Park, the group is now focussed on how the additional school capacity can best serve the wider settlement. Part of this workstream includes reviewing the net impact of new houses, and understanding circulation within the housing stock when new houses are added. This work will ensure that the estate best serves its catchments and maximises capacity for new housing.

### C3. Increasing our skill base: fish farming

**Receipt of three Environmental Impact Assessment screening and scoping requests for proposed marine fish farms at the end of 2018 has led to the team collaborating with a neighbouring authority to upskill our team.**

These were the first such requests received by the Council since 2011 and there have been no applications for fish farms since 1997.

Given the relative infrequency of applications in relation to marine fish farms, Planning Officers contacted Argyll & Bute Council, as an authority with extensive experience of marine fish farming. A meeting was arranged with Argyll & Bute hosting and officers from other planning authorities also attending.

The meeting allowed discussion of general considerations, procedures and processes in relation to marine fish farm development. Argyll & Bute shared a glossary which they had developed inhouse of terms for marine fish farms and their experience and good practice of dealing with EIA and applications. The meeting also allowed knowledge to be shared and details of specific proposals in areas of close proximity to each other but within different planning authority areas, with an undertaking to share information in relation to future proposals which were in waters in proximity to each other's boundaries going forward.

Contact between the officers of both authorities will continue during the processing of the subsequent applications.



## D. Culture of Continuous Improvement

### D1. Ongoing training of staff, managers and members

Over the last two years, partly mindful of planning for succession, we have significantly lowered the average age profile of staff within the service. We have employed three graduate-level planners and continue to provide a training and learning environment to support our staff.

Experience and learning from training events is shared among the team using training feedback forms. Examples of training and capacity building undertaken in the last 12 months include:

#### ► Officer-Member Away Day

In February 2019 we held an away day where planning officers and Elected Members who sit on the Planning Committee visited three sites across North Ayrshire, the Largs Campus (featured in last year's PPF); Hunterston and a housing development at Seamill (Case Study A1).

The day provided the opportunity build closer relationships between planning staff and the Committee; allow the review of recent decisions made by the Planning Service and Committee by exhibiting outcomes; and improve understanding of a number of relevant issues.

#### ► Blue Wave

Blue Wave of Change is a portfolio of bespoke development interventions for change makers and leaders which has been rolled out by North Ayrshire Council for Senior Manager training. With colleagues, the Planning Manager is working on a project on community engagement to consider how to involve the 'hard-to-reach' members of our community, which could inform future engagement in the Planning system.

#### ► Enforcement Forum (May 2018)

#### ► "Your Heritage" Event (Historic Environment Scotland, July 2018),

#### ► Schedule 4 Training (DPEA, July 2018)

#### ► Communications Skills for Planners (Improvement Service, Sept 2018)

#### ► Permitted Development and Prior Notification Training (Feb 2019)

#### ► Compulsory Purchase Training (February 2019)

### D2. Benchmarking

The West of Scotland Planning Benchmarking Group is a good example of Councils **working collaboratively** in a cost-effective way. The group comprising West Dunbartonshire, East Renfrewshire, Renfrewshire, East Dunbartonshire, North Ayrshire and Inverclyde Councils continues to meet every 3-4 months with high attendance levels. It met three times between 1st April 2018 and 31st March 2019 to **share good practice and benchmark** on specific planning issues. Topics discussed this year included:

The Planning Bill	Defective decision notices
Planning Performance Framework	Regulation 28 of the Development Management Regs
Siting of shipping containers	Protocols for Members site visits
Section 42 variation for extension to landfill site	Publishing sensitive material on eDevelopment Scotland
Forestry	Overturning recommendations
Elected Member Briefings	Data Protection Act
West Dunbartonshire Council Place & Design Panel	Legal involvement in Committee Reports
EIA Screening	Hazardous Substances Consent



FOI for copies of planning consents	Delisting Listed Buildings & consultation with HES
Purchase Notices served by a landowner on a local planning authority	Local Review Body Procedures
	Pre-application charging
Developer contributions	Paperless committees
Scanning and indexing	

An email group continues to be used by all levels to exchange information and to get views on specific planning issues.

The Council also participates in the national benchmarking group which is held twice a year and is primarily used to discuss the Planning Performance Framework submissions, together with general planning and enforcement issues.

Working alongside other Local Authority Planning Services also provides opportunities to participate in joint training and conferences as a way of sharing experience and making connections at officer level. In August 2018 Inverclyde Council held the annual West of Scotland Development Management Benchmarking Group training event where planning staff from North Ayrshire attended the event. Set over an afternoon the event consisted of a walking tour of Greenock Town Centre discussing the planning issues and visiting the site of the proposed Ocean Terminal including the addition of a berth to accommodate large cruise liner vessels and increase visitor numbers to the area.

### D3. Sharing Best Practice

Last year's Planning Performance Framework reported on how we built on the successful establishment of Locality Planning Partnerships and community council forums to undertake community consultation on new housing allocations, using the Place Standard.

In association with Planning Skills and the Community Planning Support website we presented a well-received Webinar in February 2019 looking at how North Ayrshire Council is ensuring Local Development Plan (LDP) policies are aligned with Community Planning Local Outcome Improvement Plan (LOIP) priorities.

Participants from across Scotland logged in, with questions including how to engage hard to reach groups and monitoring of the process.

Video ► <https://tinyurl.com/yynxzm9w>



## Part 2 – Performance Update

Including National Headline Indicators & Official Statistics

### Development Management

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Application approval rate	97.8%	96.7%	96.2%	97.1%	96.6%	95.7%
Delegation rate	93.8%	96.8%	96.5%	97.0%	97.2%	96.2%
Percentage of applications valid upon receipt				58.0%	39.2%	37.5%
Number of applications determined	629	590	571	639	564	603

#### PM1 – Decision Making

<i>Major Development</i>	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Number of decisions	8	5	6	0	2	4
Average number of weeks to decision	21.5	12.6	24.3	-	9.5	10.2

#### *Local Development (non-householder)*

Number of decisions		261	247	241	259	231	234
Average number of weeks to decision		6.8	6.2	5.8	5.9	5.9	5.9
< 2 months	Percentage of decisions	93.1%	95.5%	97.5%	98.5%	98.3%	92.3%
	Average number of weeks to decision					5.8	5.6
> 2 months	Percentage of decisions	6.9%	4.5%	2.5%	1.5%	1.7%	7.7%
	Average number of weeks to decision					9.8	9.7

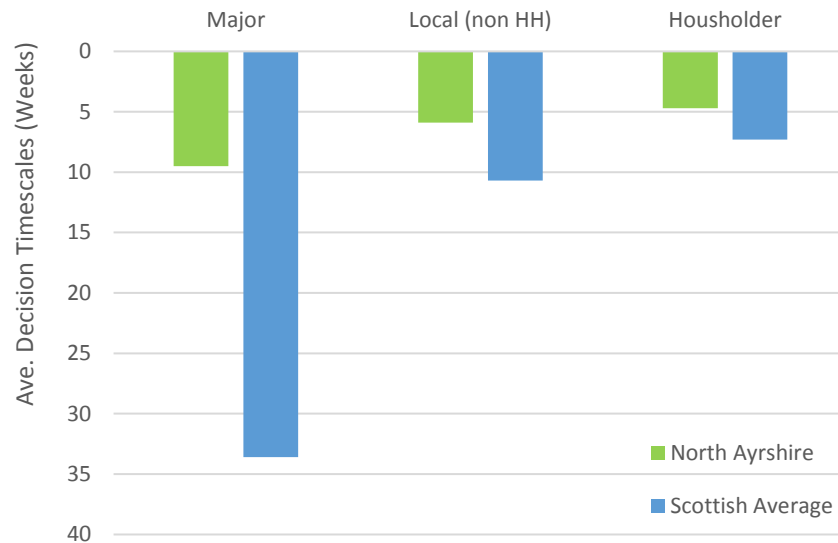
#### *Householder developments*

Number of decisions		234	224	213	253	225	268
Average number of weeks to decision		5.7	5.1	4.7	4.6	4.7	4.3
< 2 months	Percentage of decisions	99.1%	100%	100%	100%	99.1%	99.6%
	Average number of weeks to decision					4.6	4.3
> 2 months	Percentage of decisions	0.9%	-	-	-	0.9%	0.4%
	Average number of weeks to decision					8.6	8.7



**2017/18** Last year we again reported outstanding decision-making timescales that - for the main development categories of major, local (non-householder) and householder - were the quickest across all planning authorities in Scotland. The Scottish Government awarded us a green rating for Performance Maker 1 – Decision-making.

*Figure 1: North Ayrshire average decision-making timescales vs. Scottish average, 2017/18*

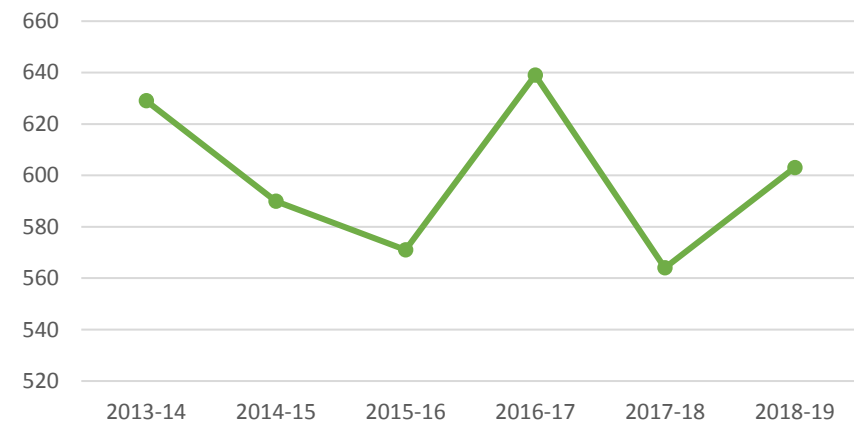


**2018/19** The last twelve months has seen a further reduction in average timescales for determining householder applications, from 4.7 weeks to 4.3 weeks. This is well within the statutory timescale of 8 weeks. Timescales for non-householder applications remained at 5.9 weeks with just a small increase in timescales for major applications, from 9.5 weeks to 10.2 weeks. There was a 7% increase in the number of decisions made.

## Development Management Overview

Our five-strong development management team operates on an area basis, with a 'west' team covering the north coast and Arran and 'east' team covering Irvine, Kilwinning, the Three Towns and Garnock Valley. Each team is headed by a Senior Development Management Officer, while there is a planning officer dedicated to the Isle of Arran.

*Figure 2: Number of decisions made, 2013/14 to 2018/19*



This arrangement provides senior overview of key issues within each area whilst allowing for flexibility for officers. It also reflects the distinctive nature and challenges of serving a large island within a predominantly mainland authority. This system gives the officers the chance to engage in a wide range of development management issues, increasing knowledge and skill base, whilst allowing them to focus on the ethos of providing timely decisions and first-class customer service. The Council's decision-making performance continues to be class leading with timescales in all classes of development consistently and significantly lower than the Scottish averages.

**Other Development and Decision Types**

<i>Housing developments – Major</i>	2017-18	2018-19
Number of decisions	2	4
Average number of weeks to decision	9.5	10.2

<i>Housing developments – Local</i>		
Number of decisions	78	87
Average number of weeks to decision	6.5	6.4
< 2 months	Percentage of decisions	97.4%
	Average number of weeks to decision	6.4
> 2 months	Percentage of decisions	2.6%
	Average number of weeks to decision	10.5

<i>Business and Industry developments - Local</i>		
Number of decisions	10	11
Average number of weeks to decision	5.7	6.7
< 2 months	Percentage of decisions	90.0%
	Average number of weeks to decision	5.3
> 2 months	Percentage of decisions	10%
	Average number of weeks to decision	9.1

<i>Advertisements</i>	2017-18	2018-19
Number of decisions	33	15
Average number of weeks to decision	3.8	3.8

<i>Listed Building &amp; Conservation Area Consent</i>		
Number of decisions	24	35
Average number of weeks to decision	5.7	6.2

<i>Other Consents and Certificates</i>		
Number of decisions	42	45
Average number of weeks to decision	3.5	2.6

<i>Local Reviews</i>		
Number of decisions	5	7
% of original decisions upheld	60.0%	71.4%

<i>Appeals to Scottish Ministers</i>		
Number of decisions	5	2
% of original decisions upheld	40.0%	0%

NB: There have been 0 *Business and Industry developments – Major, EIA Developments* or *Hazardous Substances* applications in 2017-18 and 2018-19

**PM2. Processing Agreements**

	2016-17	2017-18	2018-19
Number of major applications subject to processing agreement	6	5	2
Percentage of major applications subject to processing agreement	100%	62.5%	50%

**2017/18** ● Scottish Government noted that while the number of processing agreements fell, they were offered for all major applications, and for complex local applications. A green rating was given.

**2018/19** While there has been a further reduction in the number of processing agreements, it remains the case that we encourage their use for all major and relevant local applications.

The use of Processing Agreements is promoted and explained on our website ► <https://tinyurl.com/y2abqudl>

**PM3. Early Collaboration**

	2016-17	2017-18	2018-19
Number of applications subject to pre-application advice	261	193	148
Percentage of applications subject to pre-application advice	41%	35%	24%

**2017/18** ● Last year's PPF report contained a number of examples of positive pre-application engagement and noted that pre-application discussions were advertised through our website and via twitter. Case studies also illustrated examples of clear and proportionate requests for supporting information.

**2018/19** The Seamill (A1) and Ardagh Glass (B2) case studies are further examples of how the planning service undertakes positive pre-application discussion with developers and makes clear and proportionate requests for supporting information to timeously process planning applications. There was extensive pre-application discussions with Hope Homes, with the applicant's agent commented that there was a "culture of positive engagement... throughout the application process". For Ardagh Glass, there was collaboration with other regulatory services in the pre-application discussion which delivered agreement on the scope and content of the statutory applications.

The Council offers free pre-application advice for all applications, which are recorded within Uniform in case files to ensure consistency of advice in the subsequent applications. The Case Officer providing the pre-application advice would also be allocated the subsequent application, again to offer consistency, and support for the applicant.

Pre-application Advice for applicants ► <https://www.north-ayrshire.gov.uk/planning-and-building-standards/do-i-need-planning-permission.aspx>



**PM4. Legal Agreements**

		2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Major	Number	2	0	2	0	1	0
	Average number of weeks	26.5	-	13.7	-	13.9	-
Local	Number	2	5	5	0	0	0
	Average number of weeks	10.9	7.6	12.2	-	-	-

**2017/18** ● Last year we processed one major application with a legal agreement which was faster than the Scottish average.

**2018/19** No applications with a legal agreement were processed during 2018/19. We actively seek to avoid using legal agreements instead focusing on negotiating out issues which, in the past, would have resulted in S75 obligations, or using conditions.

**Enforcement****PM5. Enforcement Charter**

	2016-17	2017-18	2018-19
Time since enforcement charter published or reviewed (requirement: every 2 years)	23 months	9 months	21 months
<b>Indicators and Statistics</b>			
Complaints lodged and investigated	183	148	162
Cases taken up	157	146	103
Breaches identified	124	107	96
Cases Resolved	125	113	210
Notices Served	21	17	10
Direct Action	0	0	0
Reports to the Procurator Fiscal	0	2	0
Prosecutions	0	0	0

The Planning Service's Enforcement Charter was published in June 2017

► <https://tinyurl.com/y2dql54a>.

A new Enforcement Charter has subsequently been approved in May 2019, ensuring it remains less than two years old.

As stated last year, there is no longer a dedicated enforcement officer, and this is the first full year in which no single officer has been solely responsible for the activity. This has enabled the Council to review older enforcement investigations and has resulted in the higher number of cases being resolved. A more informal approach to resolution has led to a decrease in 'cases taken up' i.e. where written notice of a potential breach is given, despite the consistent number of cases lodged. It will be important to ensure enforcement actions are properly recorded to ensure an accurate reflection of the work done.

## Development Planning

During 2018/19, the Strategic Planning team has predominantly focused on progressing the preparation of the Council's second Local Development Plan. In April 2018, the Proposed LDP was approved for publication and consultation by the Local Development Plan Committee, and consultation commenced in late April, running until end June 2018. During the consultation, a roadshow of exhibitions were held to allow members of the public throughout North Ayrshire to discuss the content of the LDP with officers to assist engagement (see B3 Proposed Plan Engagement).

Following the consultation, some 400 representations were considered and prepared for submission to the Scottish Government's Directorate for Planning and Environmental Appeals. The Proposed Plan and supporting documents were submitted to Scottish Government ahead of schedule in October 2018, and since then, the Strategic Planning team has supported the ongoing examination by providing additional information to Scottish Government as required.

The 2018 Development Plan Scheme programmed the examination to last 5-7 months until the second quarter of 2019 (April – June), with adoption of the plan also within this period. The current Development Plan Scheme (March 2019), anticipates adoption between August – December 2019,

reflecting the DPEA's target date for the examination. This takes us beyond the fifth anniversary of the adoption of LDP1.

**UPDATE:** The report of the examination of the Proposed North Ayrshire Local Development Plan was submitted to North Ayrshire Council on 10 July 2019. We aim to submit the plan for adoption to Scottish Ministers in September 2019.

In addition to the LDP, the team has completed the 2018 housing land audit, progressed preparation of a simplified planning zone pilot for Montgomerie Park (Irvine), developed site design brief technology and templates, secured and commenced a charrette for Kilwinning, supported the implementation of the town centre fund, and made significant progress in preparing conservation area appraisals and management plans.

- LDP webpage: <https://tinyurl.com/yymblben>
- Development Plan Scheme: <https://tinyurl.com/y6a2g933>
- LDP Work Programme: see LDP webpage (under Background info)
- DPEA Examination Page: <https://tinyurl.com/yya4tsna>

### LDP Timeline

PPF7 2017/18										PPF8 2018/19												>					
2017									2018												2019						
APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
< MIR Consultation				Additional Sites Consultation								Proposed Plan Consultation						Examination >									
◀ LDP1 adopted May 2014										30 April – 29 June												LDP 2 to be adopted Oct 2019 ▶					

**PM7. Local Development Plan****PM8. Development Plan Scheme**

	2016-17	2017-18	<b>2018-19</b>
Age of local development plan at end of reporting period (requirement: < 5 years)	2 years, 10 months	3 years, 10 months	4 years, 10 months
Will the local development plan be replaced by its fifth anniversary according to the current development plan scheme?	Y	Y	N
Was the expected date of submission of the plan to Scottish Ministers in the development plan scheme changed over the past year?	N	N	N
Were development plan scheme engagement/ consultation commitments met during the year?	Y	Y	Y



## PM11. Regular and Proportionate Advice

**2017/18** ● For the last 3 years, the planning service has been awarded a green rating for provision of regular and proportionate policy advice to support planning applications. The Scottish Government commented that the PPF noted that an automatic response email outlining policy, guidance and contacts had been implemented and that case studies also provided examples of proportionate advice offered in practice.

**2018/19** This year we have commenced a comprehensive review of our supplementary and other planning guidance including development brief and design guidance to consolidate and refresh it into themes related to the Local Development Plan: 'towns and villages', 'countryside', 'coastal' and 'infrastructure and delivery'. Part of this process will require deletion of guidance that is, or will become, redundant, at the point of adopted the LDP.

The final strand of work related to the supporting planning guidance relates to the updating of information relating to conservation areas. Current coverage of conservation areas with conservation appraisals and management plans needs updating and could potentially undermine decision making on planning applications and project development work. A programme of review is underway to update all conservation area documents.

- Planning Guidance: <https://tinyurl.com/y2lvjyo7>
- Supplementary Guidance work programme: <https://tinyurl.com/y67vyab7>

**PM14. Legacy Cases**

	2016-17	2017-18	2018-19
Number of cases cleared during reporting period	3	2	0
Number remaining	4	2	2

**2017/18** ● Scottish Government provided the following comments, alongside a green rating: “You have cleared two cases during the reporting year, with two cases still awaiting conclusion. Based on this and last year’s figures, no cases reached legacy status during the reporting year. This shows a commitment to reducing the number of stalled sites in your area. Your report notes that cases are proactively managed, and that this practice consistently happens”.

**2018/19** This the number of legacy cases (applications over 1 year old) remains at two, as Officers continue to ensure that all new applications are progressed effectively. We continue to pro-actively manage our cases using a range of approaches including - weekly programming meetings, time management of casework, use of processing agreements, and pre-application discussions to enable 'right first time' submissions. We continue to focus on negotiating out issues which, in the past, would have resulted in S75 obligations, which limit the likelihood of an increase in legacy cases in the future.

While ensuring we use processing agreements proportionately, we have drawn up processing agreements for every major application in advance of submission this year. This approach has helped us to project manage the formal application process and sets out what is expected of applicants in terms of information needed to reach a decision. In addition, we aim to use conditions to address issues, which in the past may have been covered by S75 obligations.

With regards to the two existing legacy cases, one relates to a key regeneration project, which has been delayed, pending the delivery of the Ayrshire Growth Deal, and the applicant has indicated the intention to retain the application in the meantime. It is anticipated that this issue will be resolved this year. In respect of the other legacy case, the application is also subject to an enforcement case, for which Officers are seeking a voluntary resolution without referral to the Procurator Fiscal, and which in turn will see progress on the legacy case.

## PM15. Developer Contributions

**2017/18** ● Feedback from Scottish Government acknowledged the establishment of a group to consider developer contributions in the context of the emerging Local Development Plan and examples of developer contributions within case studies but noted that there was no evidence that education capacity and infrastructure constraints are discussed at pre-application stage on a consistent basis.

**2018/19** The Council currently takes affordable housing contributions, and, where required contributions to play equipment. In practice the level of development in North Ayrshire means the Planning Service rarely seeks development contributions. Where contributions are required, consultation with the Council's housing service will take place to determine what the proportionate contribution should be (in line with adopted affordable housing guidance), and the planning consent process will secure this, either through agreement or commuted sum. The only housing development to have been subject to a contribution within the PPF review period is the Hope Homes development site at Seamill (See A1), which negotiated a contribution directly with the housing service to achieve a design and build contribution, to provide the Council with completed units. Play equipment contributions are sought in line with established guidance and dependant on the scale of contribution. This can be onsite play provision (which will be assessed as part of an application) or by contribution.

Education impacts are always considered for new housing development. The starting point is whether the site has been accounted for in a previous development plan, in which case, it is likely not to require a contribution because roll projections would have accounted for the impact. However, changes to school rolls and future projections and the development capacity are always considered, to determine true impact. Following this consideration will also always be given whether a contribution can be utilised to alleviate impact, what the level of contribution will be and how other considerations factor in (e.g. can other estate management approaches be considered). No contributions have been required to date for the education impact of housing in North Ayrshire, because of the dynamic profiling of impact and effective estate management.

Affordable Housing Policy: North Ayrshire Mainland  
Supplementary Guidance for Developers ► <https://tinyurl.com/yydeb64o>

Affordable Housing Policy: Isle of Arran  
Supplementary Guidance for Developers ► <https://tinyurl.com/y2qeuny9>



## Land Supply and Development

Indicators & Statistics	2015-16	2016-17	2017-18
Established housing land supply (units)	8800	9249	9110
5-year effective housing land supply – programming (units)	2674	2405	2443
5-year effective housing land supply – total capacity (units)	7012	4984	4714
5-year housing supply target (units)	2090	1585 <sup>1</sup>	1585
5-year effective housing land supply (years)	6.4	7.6	7.7
Housing approvals (units)	580	451	551
Housing completions over last 5 years (units)	1491	1350	1359
Marketable employment land supply (ha)	-	416	416
Employment land take-up (ha)	-	-	-


<sup>1</sup> Housing Supply Target updated from Local Housing Strategy 2018-22 agreed by Cabinet 12 December 2017

<sup>2</sup> Figure from Employment Land Audit 2016/17 (site visits undertaken November 2017)

## Part 3 – Service Improvements

### Delivery of service improvement actions committed in previous year and planned service improvements in 2019/20

2018/19		2019/20	
Commitment	Progress		Commitment
Continue to work closely with Housing Services in order to ensure that all new Council housing projects have a planning input, putting placemaking at the heart of all developments	Using Permitted Development rights under the Housing (Scotland) Act 1987, the Housing service previously had limited engagement with the Planning when developing new housing. While, initially, we proposed a formalised approach using Certificates of Lawful Development, the planning service is now the starting point for new Council housing projects, leading to improved development standards. ✓	Repositioning the Planning Service to promote Placemaking	<b>Ayrshire Growth Deal</b> Support the Director of Growth and Investment in the implementation of the Ayrshire Growth Deal in North Ayrshire and the wider growth and investment opportunities.
			<b>Housing</b> Continued commitment for 2019/20
			<b>New Directorate</b> Ensure the Planning Service continues to play an important role within the new directorate in respect to placemaking.
Continue to provide an efficient and effective Development Management Service.	The Development Management team has been able to adapt to the further loss of experienced staff members to continue to improve determination timescales overall. ✓	Driving Improved Performance	Continued commitment for 2019/20
Analyse and respond to (via the preparation of Schedule 4 responses and potentially a public hearing) the consultation responses received during the Proposed Local Development Plan consultation.	Proposed Plan submitted to Scottish Ministers on 9 <sup>th</sup> October 2018, just 72 working days after the close of the Proposed Plan consultation period. Further information requests from the Reporters have been dealt with timeously. ✓	Promoting the Plan-led System	<b>Local Development Plan:</b> In order to help shape the long-term future of North Ayrshire as a place to live, work and spend time in, we will progress the Local Development Plan to adoption and the end of the current Examination process.
			<b>Supplementary Guidance:</b> implement work programme for the comprehensive review of supplementary and other planning guidance to provide proportionate and up-to-date guidance to support applications.
			<b>Clyde Regional Marine Plan:</b> Working as part of the Clyde Regional Marine Planning Partnership to adopt a Regional Marine Plan for the Clyde.
Showcase the achievements of the Service	The team was a finalist in the 2019 RTP! Awards for Planning Excellence in the Local Authority Team of the Year category, highlighting various achievements of the service over the last two years.  In addition, we have showcased our approach to aligning development and community planning using the place standard, for example via a Webinar (see <b>D3</b> . Sharing Best Practice) ✓	Promoting Planning	Continued commitment for 2019/20

Launch a new social media service on Twitter	A re-evaluation of our use of social media led to the decision not to progress with a dedicated North Ayrshire Council Planning twitter account. Instead, we have used existing accounts – including the Council’s main account – to promote the Service. A number of our staff use their own accounts and this is encouraged (see <b>B3</b> . Proposed Plan Engagement)		[Not a priority for 2019/20]
Review our data to ensure it complies with GDPR legislation  (On 25th May 2018, updated data protection regulations, the GDPR, came into effect)	<p>Planning Services had prepared for GDPR as part of a Council-wide effort to ensure that all teams were familiar with the changes well in advance. In addition to compiling an updated Information Asset Register, Planning Services undertook various housekeeping tasks to ensure that retention schedules and work practices were all compliant.</p> <p>The opportunity was taken to review and simplify many file folders held across Planning Services, to securely delete unnecessary files and to modify day to day work practices in relation to planning applications, redaction processes, handling of representations and careful management of personal information including names, addresses, telephone and email details.</p> 	<b>Meeting Statutory Requirements</b>	It is intended to review and modernise our application forms to ensure they are up-to-date with current regulations, simplifying them where possible.



## Workforce Information

	<b>Tier 1</b> <i>Chief Executive</i>	<b>Tier 2</b> <i>Director</i>	<b>Tier 3</b> <i>Head of Service</i>	<b>Tier 4</b> <i>Manager</i>	
<b>Head of Planning Service</b>				✓	See Appendix 2

	<b>Headcount</b>				<b>Age Profile</b>		
	Chartered RTPI	Licentiate RTPI	All		2016/17	2017/18	2018/19
Development Management	2	3	5	Under 30	0	2	2
Development Planning	3	1	4	30-39	9	7	7
Technical Support			4	40-49	2	3	3
<b>Total (inc. Senior Manager)</b>	6	4	14	50 and over	4	3	2

## Planning Committee Information

<b>Committee &amp; Site Visits</b>	<b>Number per year</b>
Full Council meetings	9*
Planning committees	8
Area committees	n/a
Committee site visits	2
Local Review Body	7
Local Review Body site visits	0

\* Includes one North Ayrshire Council (Planning) meeting to consider ASN School (Case Study C1).  
The Local Development Plan Committee additional met to consider the Proposed Plan

## Appendix 1 – Supporting Evidence

Supporting evidence is signposted throughout this PPF Report and has been brought together as a single list here:

Advice on making a planning application: <https://www.north-ayrshire.gov.uk/planning-and-building-standards/make-a-planning-application.aspx>

Local Development Plan webpage: <https://www.north-ayrshire.gov.uk/planning-and-building-standards/ldp/ldp.aspx>

DPEA case details: <https://www.dpea.scotland.gov.uk/CaseDetails.aspx?id=119964>

Land use audits: <https://www.north-ayrshire.gov.uk/planning-and-building-standards/ldp/land-use-audits.aspx>

Planning Enforcement Charter: <https://www.north-ayrshire.gov.uk/planning-and-building-standards/report-planning-breach.aspx>

Development Plan Scheme (March 2019): <https://www.north-ayrshire.gov.uk/Documents/CorporateServices/LegalProtective/LocalDevelopmentPlan/dps.pdf>

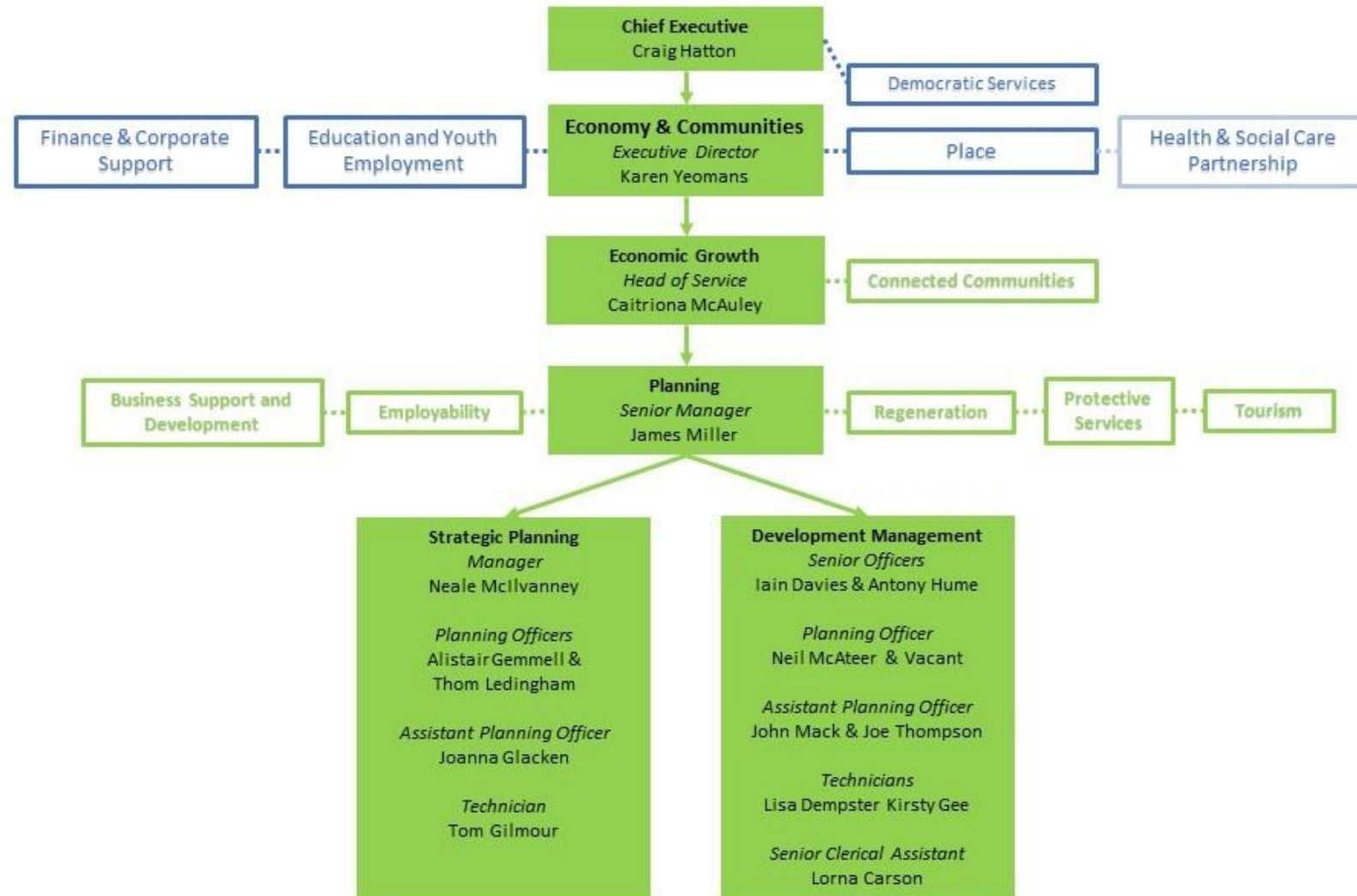
Previous PPF Reports & Feedback: <https://www.north-ayrshire.gov.uk/council/performance-and-spending/planning-performance.aspx>

### Case Study Overview

Case Study Topics	Reference	Case Study Topics	Reference	Case Study Topics	Reference
Design	A1	Economic Development		Performance Monitoring	
Conservation		Enforcement		Process Improvement	
Regeneration		Development Management Processes	A1, B2, C1, C3	Project Management	
Environment	A2	Planning Applications	A1	Skills Sharing	C3, D2, D3
Greenspace	A2	Interdisciplinary Working	B2, C1, C2	Staff Training	D1
Town Centres		Collaborative Working	A2, B1	Online Systems	
Masterplanning		Community Engagement	B3, C1	Transport	
LDP & Supplementary Guidance	B1, B3	Placemaking	A1	Active Travel	
Housing Supply	B1	Charrettes			
Affordable Housing	A1	Place Standard			

## Appendix 2 – Corporate Structure

(at 31<sup>st</sup> March 2019)



## Our Contact Details

For more information or advice, please contact:

Planning Services  
Economy and Communities  
North Ayrshire Council  
Cunningham House,  
Friars Croft,  
Irvine, KA12 8EE

Tel: 01294 310000

Email: [eplanning@north-ayrshire.gov.uk](mailto:eplanning@north-ayrshire.gov.uk)

Web: [www.north-ayrshire.gov.uk](http://www.north-ayrshire.gov.uk)

This Planning Performance Framework can be made available in other formats such as on audio tape, on CD, in Braille or in large print. We can also provide it in other languages if you ask us to.



North Ayrshire Council  
Comhairle Siorrachd Àir a Tuath